



SPIRIT AND SPECIAL EVENTS COORDINATOR

This position is a 13 week contract with possible additional shifts teaching with the Outdoor Education Centre and reports directly to the Camp Director

The Role

- Understand, agree, comply promote the mission statement of Willowgrove and the guiding principles of Willowgrove Day Camp
- Create a schedule of weekly themes and special events for the summer
- Plan the most EPIC special events of all time
- Create props and decorations needed throughout the summer
- Organize daily events such as morning announcements, tuck and the afternoon camp program
- Organize the Friday Camp Clean Up
- Assist with hosting the weekly Field Trips
- Updated the camp iPod and play daily music
- Assist with staff training where required
- Report all safety hazards
- Participate in Support Staff and Division meetings as required
- Be a great role model!
- All other tasks as directed by the Camp Director